



Dear Prospective Researcher:

Thank you for your interest in conducting research in the Tempe Elementary School District No. 3. Strategic Plan Goals include: 2.0) Tempe Elementary will maximize student growth and achievement, focusing on strengths and needs, 4.0) Tempe Elementary will continuously evaluate and implement systems to provide clear expectations, customized support, and accountability, leading to success for all, and 5.0) Tempe Elementary will engage, empower, and hold individuals accountable for fostering a positive environment where every person is responsible for advancing diverse, inclusive practices, and a sense of belonging. TD3 values research that aligns to these Strategic Plan Goals.

If you are interested in conducting research in TD3, you will complete the **Request to Conduct Research** and return it to Data & Analytics. Requests are accepted year-round. After initial review, your proposal will be reviewed by executive leadership to determine whether permission to engage in research will be granted.

Please be sure to complete all information and provide all additional materials (e.g. surveys, permission slips, questionnaires) that you intend to employ. Immediately after final review, the prospective researcher will be notified of the final decision. Please allow approximately 4 weeks for this process.

TERMS:

While conducting research in the Tempe Elementary School District No. 3, I agree to the following terms on the collection and use of data:

1. I agree that I will not disclose to any other party any personally identifiable information obtained by me in the course of my research unless I have obtained the prior written consent of the parent or eligible student. I will furnish a copy of any such consent to the Data & Analytics area of focus in the Innovation Enterprise..
2. I will advise every study participant of their right to refuse to answer any question either written or oral. This will be stated on any written instrument or prior to any interview for gathering data.
3. I will furnish TD3's Data & Analytics a copy of the results of the project. This report will be filed and made available to personnel at their request.
4. I will obtain clearance from the TD3's Executive Leadership in accordance with District Board Policy LC, entitled "Relations with Education Research Agencies", and the schools involved if persons other than those specifically named in the application will work with students and/or district personnel in connection with this project.

Governing Board

Allison Ewers

Jim Lemmon

Eric Miller

Monica Trejo

Charlotte Winsor



AN AFFIRMATIVE ACTION
EQUAL OPPORTUNITY EMPLOYER

P.O. Box 27708 • Tempe, Arizona 85285-7708

Phone (480) 730-7100

SUBMIT COMPLETED FORM AND ALL SUPPORTING DOCUMENTS/MATERIALS TO:

Dr. Brandie Burton

Director, Data & Analytics

Innovation Enterprise

Tempe Elementary School District NO. 3

brandie.burton@tempeschools.org

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Dr. James Driscoll, Superintendent