

LC-R**REGULATION****RELATIONS WITH EDUCATION
RESEARCH AGENCIES**

Before any research proposal will be reviewed for possible approval, it must conform to the following criteria:

- A. The proposal must be submitted in writing at least four (4) weeks prior to the commencement of the project activity.
- B. The written proposal shall include the following information:
 - 1. Designation of person(s) responsible for pursuing and completing the research.
 - 2. The title and purpose of the research.
 - 3. A statement of need for and relevance of the research.
 - 4. The research design and method(s) to be followed.
 - 5. Facilities and materials involved.
 - 6. School personnel involved.
 - 7. A time schedule for research.
 - 8. The form in which the final report of the research will be presented to the office of the Superintendent upon completion of the project.

The proposal will be reviewed for approval by an administrative committee. Each recommendation for approval shall state the extent to which the proposed research will 1) affect the educational process, 2) make time demands upon employees and students, and 3) invade the privacy of employees and students.